

## **Airfasco, Inc. Visitor Sign-In Agreement**

The undersigned \_\_\_\_\_, (“Visitor”), who \_\_\_ is \_\_\_ is not a U.S. Citizen, an employee or affiliate of \_\_\_\_\_ (“Affiliated Entity”), who has presented the following identifying documentation:

\_\_\_\_ Driver’s License or State ID (State of Issuance \_\_\_\_\_; Number \_\_\_\_\_)

\_\_\_\_ Passport (Country of Origin \_\_\_\_\_; Number \_\_\_\_\_)

as a condition of being granted access to Airfasco’s facility, agrees as follows:

1. Airfasco, Inc. and its affiliates (collectively, “Airfasco”) is an ITAR (International Traffic in Arms Regulations) compliant facility. The safety of our associates, employees, customers, families, and Visitors remains a top priority. Airfasco is committed to strict compliance with all applicable ITAR regulations. Your cooperation is essential in ensuring a secure and compliant environment. Accordingly:
  - a. **Health and Safety.** If you are feeling unwell, have been advised to quarantine, or have experience any flu-like symptoms, please refrain from visiting our facility. Airfasco follows best practices for health and safety based upon CDC, WHO, and Ohio Department of Health guidelines.
  - b. **ITAR Compliance.** As an ITAR-compliant facility, access to certain areas may be restricted. And all Visitors must comply with relevant export control laws and regulations. Unauthorized access to controlled areas or disclosure of controlled technical data and confidential information of Airfasco is strictly prohibited.
  - c. **No Firearms Policy.** Firearms or weapons of any kind are not permitted in or on the Airfasco premises, including parking areas. This policy applies to all Visitors, associates, and contractors.
  - d. **No Harassment Tolerance Policy.** Airfasco is committed to maintaining a respectful and professional environment. Any form of harassment, discrimination, or inappropriate behavior will not be tolerated. Visitor must adhere to this standard during their time on the premises.
2. **Agreement concerning proprietary and/or confidential information of Airfasco.**
  - a. Visitor shall not take any photographs, videos, or other digital or documentary captures of the Airfasco premises.
  - b. Visitor may view certain propriety methods, set-ups, equipment, technology, processes, algorithms, customer information, vendor information, or other materials that Airfasco considers proprietary, confidential, and/or a trade secret. Airfasco’s willingness to permit Visitor access to the facility is expressly conditioned upon the understanding that Visitor will not use any such information in any fashion or misappropriate any such information as prohibited by the Defend Trade Secrets Act (18 U.S.C. §1836) and the Ohio Uniform Trade Secrets Act (R.C. §1333.61 et seq.). Visitor and Visitor’s Affiliated Entity may not use or retain any information accessed during the site visit for any purpose without prior written consent of Airfasco.
  - c. Visitor and Visitor’s Affiliated Entity waive and release all claims against Airfasco pertaining to the condition of the premises and any alleged duty to protect Visitor from any injury, loss, damage, or civil claim related thereto. Visitor expressly understands and agrees that the facility is a manufacturing facility involving dangerous equipment, chemicals, and other hazards. Visitor assumes all risks associated therewith and will defend and indemnify Airfasco from any claims related thereto, including, but not limited to, court costs and attorney’s fees.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_